



## Student roles and responsibilities

The team that works together in the most effective and efficient way will win.

It is crucial that each and every member of your team understands what their role is and what they are responsible for.

When you discuss the roles and responsibilities at the start of the day, you must think about what you are good at and which areas you are responsible for.

The team probably needs the following team members:

- **A team leader** – ultimately responsible for the work that needs to be done and the standard of the work. Also ensures the team works well together and everyone is on task. This role is NOT about being the loudest member of the group!
- **An accountant** – responsible for the accounting sheet and the money.
- **Two scientists, two mathematicians and two design and technologists** – responsible for bringing different skills and knowledge to the problem. They are also responsible for working with the ‘Learning log manager’ to prepare the material/information for the video/presentation.
- **Learning log manager** – a very important role. You will be in charge of designing and producing the learning log for your team. You will need to be able to produce your team’s video/presentation to a high standard but also capture the learning that takes place during the day.
- **Assessment coordinator** – responsible for getting the assessment tasks done on time and checking the standard.
- **Manufacturers** – will each produce different parts of the actual device. Your team will need to assign more than one person to this role.
- **Designers** – responsible for producing the ‘development of ideas’ sheets, outlining the journey from first idea to final solution. Your team will need to assign more than one person to this role.

Additional Information:

It might be a good idea (depending on the members of your team) to have a person in charge of time management – making sure everyone knows what assessment deadlines are coming up, what needs to be completed and by when.

It will be necessary for each team member to take on several roles. Roles can overlap, and some roles ‘fit together’ better than others.

